

The logo features the word "RECHARGE" in large, bold, black capital letters, with "academy" in a smaller, lowercase, bold, black font below it. The text is centered within a light blue circle. The background is a vibrant yellow with a repeating pattern of the word "RECHARGE" in a lighter yellow, semi-transparent font.

RECHARGE academy

Terms & Conditions of Participation

§ 1. ORGANISERS AND PARTICIPANTS

1. The RECHARGE Academy is organized by [the RECHARGE project consortium](#), with the Centrum Cyfrowe Foundation with its seat in Warsaw (00-372), at Foksal 17b/29 serving as the main organisational coordinator of the RECHARGE Academy (hereinafter referred to as the "Organiser").
2. The co-organisers of the RECHARGE Academy are: Erasmus University Rotterdam (The Netherlands), Creativity Lab (Estonia), Estonian Maritime Museum (Estonia), European Fashion Heritage Association (Italy), Hunt Museum (Ireland), Platoniq Foundation (Spain), Textile Museum of Prato (Italy) and University of Valladolid (Spain) (hereinafter referred to as "Co-organiser" or collectively as "Co-organisers").
3. The RECHARGE Academy is dedicated to senior managers selected from the EU countries and with different professional backgrounds: Cultural Heritage Institutions managers and creative sector representatives (hereinafter referred to as "Participants").

§ 2 THE ACADEMY

1. The Regulations apply to the on-site course to be held on 3-6 June 2025 (hereinafter referred to as the "Academy").
2. The aim of the Academy is supporting Participants and their institutions in implementing participatory business models in their organisations.



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3. The Academy will take place from June 3 to June 6, 2025, on the campus of Erasmus University in Rotterdam, the Netherlands.
4. The initial programme of the Academy is posted on the project's website: <https://recharge-culture.eu/>.
5. The Organiser reserves the right to make changes to the programme.

§ 3. CONDITIONS OF PARTICIPATION AND OBLIGATIONS OF THE PARTICIPANT

1. It is a condition of participation in the on-site Academy that all conditions set out in the call for applications are fulfilled, including:
 - a. being a senior manager in a cultural heritage institution or an organization representing the creative sector from the EU countries
 - b. consent to the use of the Participant's image as described in §3 point 3;
 - c. sending the completed online application form referred to in §3 point 2 and accepting the regulations.
2. A selection of Participants will be made by the Organiser and Co-organisers based on their likely fit with the programme, assessed according to a criteria score, as well as on personal experience and motivation described by the Participants in the registration form.
3. By participating in the Academy, the Participant agrees to the use of their image in the form of photographs or video recordings of the Academy by the Organiser and Co-organisers for promotional purposes of the Academy and the RECHARGE project, including publication on websites, in marketing materials, on social media, and in the press. The Participant agrees to the use of their image without any additional compensation or time limitation.
4. The responsibilities of the Academy Participant include, in particular:
 - a. in-person attendance at all meetings scheduled as part of the Academy;
 - b. active participation in the Academy.

§ 4. COSTS RELATED TO PARTICIPATION IN THE WORKSHOP

1. Participation in the Academy is free of charge.
2. The costs of the Academy, including breakfasts, lunches, and coffee breaks from June 3 to 6, are covered by the Organiser. The Organiser does not cover dinners.
3. The Organiser covers the costs of accommodation for Participants from June 2 to 6 in Rotterdam.
4. The Organiser guarantees reimbursement of travel costs in the amount resulting from the submitted documents, but not more than 300 EUR in total.
5. The Organiser does not cover the costs of public transportation in Rotterdam.
6. The condition for obtaining the financing referred to in point 4 above is submitting to the Organiser via e-mail to the Organiser (info@recharge.eu) complete, legible documents indicating that the Participant has covered the costs of the trip, in particular tickets. The Organiser reserves the right to verify the documents, including the right to ask the Participant to supplement the documentation necessary for settlement purposes.



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7. If the Participant does not complete the documentation, as assessed by the Organiser, within 14 working days after the end of the Academy (i.e., from June 6, 2025), the Organiser has the right to refuse to reimburse the travel costs to the extent that they have not been sufficiently documented for billing purposes.

§ 5. CANCELLATION OF PARTICIPATION IN THE WORKSHOP

1. The Participant is obliged to inform the Organiser about the cancellation of the participation in the Academy at least 7 working days before the start date.
2. If the Participant does not inform about the cancellation of the event within the deadline indicated in paragraph 1 above, the Organiser may charge the Participant with the cancellation costs.

§ 6. CHANGE OF DEADLINE

1. The Organiser reserves the right to change the date of the Academy.
2. The Organiser reserves the right to cancel the Academy for reasons beyond its control.

§ 7 PROTECTION OF PERSONAL DATA

1. The Administrator of the personal data of the Ordering Party and the Participant is the Organiser (hereinafter the "Administrator").
2. For all matters concerning the processing of personal data in the implementation of the Workshop, please contact: daneosobowe@centrumcyfrowe.pl.
3. The processing of personal data will take place for:
 - a. organisation of the Academy,
 - b. promotion of the Academy and RECHARGE project,
 - c. organisational, administrative and IT support,
 - d. the investigation and defence of claims and for archival purposes.
4. Provision of personal data is a condition of participation in the Academy.
5. Personal data will not be used to make automated decisions, including profiling.
6. Personal data will be stored for the following periods:
 - a. to the extent necessary for the performance of the contract - for the duration of the contract,
 - b. with regard to accounting and tax data, until the expiry of the statute of limitations for fiscal and accounting obligations relating to accounting records,
 - c. as far as Participant consent is concerned, until Participant withdraws it,
 - d. to the extent that the personal data are processed on the basis of a legitimate interest of the Administrator - until that interest is realised or until an effective objection is lodged. After these periods, the data will be processed until the expiry of the statute of limitations for any claims arising from the contract or the course of business dealings.



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7. The recipients of the data may be:
 - a. entities providing services to the Administrator (i.e. IT and technical support services, accounting services, archiving, digitisation and document destruction services, external auditors, consultancy and legal firms), whereby such entities process data as subcontractors under contract with the Administrator and in accordance with its instructions,
 - b. independent external service providers, suppliers, partners, (e.g. postal and operational, financial and insurance services),
 - c. law enforcement and state authorities, when this is required by applicable law.

8. Data subjects are entitled to:
 - a. access to the content of their data, request rectification, erasure or restriction of processing and, in terms of contract and consent, portability of personal data,
 - b. to withdraw consent by emailing the Administrator at daneosobowe@centrumcyfrowe.pl, whereby the withdrawal of consent shall not affect the lawfulness of processing carried out before its withdrawal,
 - c. to object to the processing of personal data to the extent that the processing is based on the legitimate interest of the Administrator to lodge a complaint with a supervisory authority where the data subject considers that the processing of personal data concerning him/her violates the provisions of the GDPR.

§ 8. FINAL PROVISIONS

1. The Organiser reserves the right to make changes to the Terms and Conditions.
2. The Terms and Conditions and the contractual relations between the Orderer and Participant and the Organiser shall be governed by Polish law and concluded in Polish or English.
3. Should a dispute arise on the basis of the concluded agreement for the provision of services by electronic means, the Organiser shall seek to resolve the matter amicably. The governing law for the resolution of all disputes arising from these Terms and Conditions is Polish law.
4. The regulations shall enter into force on 28 January 2025.



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